



## Postgraduate Student Conference Funding Terms and Conditions

These terms and conditions relate to calls for proposals under RADMA's Postgraduate Student Conference Funding Programme: (1) up to £500 for those students presenting a paper and (2) up to £250 for attendance only.

Funding is awarded across the breadth of the research and development management discipline. RADMA particularly encourages applications to conferences that explore important relevant issues or further understanding in the following areas:

1. Management of scientific and technological activity
2. Research development, product design and innovation
3. Strategy formulation and human resources
4. Management of technology and policy

The awards provide support to talented mid-study Masters and PhD students to attend a conference relevant to their studies. Candidates must be undertaking a Masters or PhD within the research and development management discipline at a UK university. Please note that students at overseas affiliate universities are not eligible to apply to RADMA for funding.

The award covers costs related to attending the conference, specifically conference fees, travel, subsistence and accommodation.

This call is open year round, with applications accepted on an ongoing basis. However, the applications are reviewed quarterly in January, April, July and October of each year. The deadline for each review is the last day of the previous month, so December 31st for the January review, for example. Award announcements are usually made between four and six weeks after the start of the review month, so mid-February latest for the January review.

Candidates may apply up to three times in the period of a year and are limited to one successful proposal within a period of one year (365 days). In other words, candidates are only allowed to receive funding once a year, so should an application be successful the candidate cannot apply again for twelve months from the date of the conference for which funding was awarded. Candidates are eligible to apply for funding to attend more than one conference in a review period. However, RADMA will only fund attendance at one conference and so should the multiple applications be successful the candidate will be asked to decide upon the conference for which s/he wishes to receive funding.

Candidates cannot apply for retrospective conference funding (for funding for a conference that they have already attended) nor can they resubmit an application. However, candidates can apply to attend a conference that will occur before the awards are announced as long as the application is submitted before the conference is held.

Candidates applying to present a paper can apply before knowing if their paper has been accepted at the conference, but should their funding application be successful they must provide evidence that their paper has been accepted at the conference before the award can be made.

If an application is successful, RADMA will forward a cheque to the candidate. Currently RADMA does not require receipts, but does require a copy of any papers presented and a brief post-conference report on the impact of the conference upon the candidate's studies. This will contribute to RADMA's assessment of its impact in the field of R&D management.

For further information please contact the Secretary to the Trustees, Joanne Leach, on 07785 792 187 or at [joanne@joanneleach.co.uk](mailto:joanne@joanneleach.co.uk).